



2700 North 27th St.
Lincoln, NE 68521
Phone: (402) 467-4151
Fax: (402) 467-4347
beckyb@aaarentsevents.com

Nebraska Ag Expo

Your Association provides to you one (1) table covered in white vinyl skirted a show color and two folding chairs **per vendor**. This form is for you to order the size of this table. Please do not order your "no charge table" on any other form. Booth size is **10' x 10'**. If this form is not returned, you will receive a 6' table.

Please circle the size of table you would like to have. These tables are 30" wide.

4'

6'

8'

Booth Number _____

Company Name _____

Representative _____

****PLEASE INDICATE HERE IF YOU DO NOT WANT ANY TABLE OR CHAIRS****

_____ I do not want a table provided in my booth space

_____ I do not want any chairs provided in my booth space

Please note, after the deadline there will be a **\$25.00 charge to make any changes.**
This includes changes made at show site.

It is very important to order in advance exactly what you need in your booth.

PLEASE RETURN THIS FORM DIRECTLY TO AAA RENTS
2700 North 27th St. Lincoln, NE 68521
Fax (402) 467-4347
beckyb@aaarentsevents.com
ON OR BEFORE November 16, 2020



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ADDITIONAL EQUIPMENT ORDER FORM

Deadline Date is November 16, 2020

Furniture	Advance Order	After Deadline
___ Side Chair	15.00	20.00
___ Arm Chair	20.00	30.00
___ Samsonite Folding Chair	10.00	15.00
___ Padded Stool with back	35.00	50.00

Accessories	Advance Order	After Deadline
___ Waste Basket	15.00	25.00
___ Easel Tripod	15.00	25.00

30" High Wood Display Tables - Skirted

	Advance Order	After Deadline
___ 4' long x 24" wide	32.00	52.00
___ 4' long x 30" wide	34.00	54.00
___ 6' long x 30" wide	45.00	65.00
___ 8' long x 30" wide	55.00	75.00

___ 42" HIGH AVAILABLE - ADD \$20.00

30" High Wood Display Tables - Unskirted

	Advance Order	After Deadline
___ 4' long x 24" wide	12.50	32.50
___ 4' long x 30" wide	14.50	34.50
___ 6' long x 30" wide	16.75	36.75
___ 8' long x 30" wide	18.25	38.25

___ 42" HIGH AVAILABLE - ADD \$15.00

30" High Narrow Display Tables - Skirted

	Advance Order	After Deadline
___ 6' long x 18" wide	45.00	65.00
___ 8' long x 18" wide	55.00	75.00

___ 42" HIGH AVAILABLE - ADD \$20.00

Round Tables with Cloth	Advance Order	After Deadline
___ 24" - tall cocktail table	30.00	40.00
___ 24" - low cocktail table	30.00	40.00
___ 36" round low table	30.00	40.00
___ 48" round low table	30.00	40.00
Color of Cloth _____		

Carpeting*	Advance Order	After Deadline
___ 9' x 10'	100.00	100.00
___ 9' x 20'	200.00	235.00
___ 9' x 30'	300.00	350.00
___ Bulk Carpet	1.00 sq. ft.	1.25 sq. ft.

Circle Color: Red Blue Gray Black Hunter green

*** Cannot be used in Lincoln Room**

Event: Nebraska Ag Expo

Firm _____ Booth# _____

Purchased By _____ Title _____

Address _____

City _____

State _____ Zip _____

Phone _____

Order Amount _____

Tax @ 7.25% _____

Total Due _____

**See Credit Card Form For Payment
 Order Deadline Date: November 16, 2020
 PAYMENT MUST ACCOMPANY ORDER**



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FREIGHT HANDLING

Exhibitor Name _____ Booth Number _____

As your official drayage company, we would like to give you the following information.
PLEASE DO NOT SEND FREIGHT TO THE EXHIBIT FACILITY, they are not equipped to receive and store freight. ALL SHIPMENTS MUST BE SHIPPED PREPAID AND ADDRESSED IN THIS MANNER:

Label Each Shipment: **Nebraska Ag Expo**
Company Name / Booth Number
c/o AAA Rents
2700 North 27th St.
Lincoln, NE 68521

YOUR OFFICIAL DRAYAGE COMPANY WILL PROVIDE THE FOLLOWING SERVICES.

1. Receive and store shipments 15 days prior to move in	Inbound and Outbound Per 100 pounds	Minimum Charge Per Shipment
2. Handling to Exhibit Hall		
3. Empty crate; removal, storage and return	\$55.50	\$75.00

CALCULATING YOUR TOTAL DRAYAGE

When recording weight, round to the next 100 pounds

_____ Divided by 100= _____ X \$55.50 = \$ _____
 Total Pounds TOTAL

RE-FORWARDING INSTRUCTIONS AT CLOSE OF SHOW

Ship To _____ Prepaid _____

Address _____ Collect _____

Street City State Zip

Description _____ Number of Pieces _____

Forward Via: _____ Motor Freight _____ Air Freight _____ Other _____

Specify Carrier _____
 unless preprinted labels are provided***

***Please Note, We do not re-ship by UPS

All shipments should be insured by the Exhibitor from the time they leave the firm until they return from the show. AAA Rents, Inc. is not responsible for shipments left in the booth with no forwarding instructions. Pieces will be counted and shipped as they are found when they are removed from the exhibit hall. AAA Rents, Inc. will not be responsible for damage to uncrated materials or those improperly packed, any concealed damage, loss or theft after they have been delivered to the booth or before they have been picked up for loading from the Exhibit Hall. The maximum liability is .30 cents per pound per article. At the close of show where carriers fail to pick up or refuse to accept shipments, AAA Rents, Inc., reserves the right to re-route shipments. Where no disposition is provided, material may be hauled to our warehouse pending advice from the Exhibitor who will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.



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ORDER RECAP AND CREDIT CARD AUTHORIZATION FORM

Name Of Event _____ Date _____

Company Name _____ Booth# _____

Address _____ City _____ State _____ Zip _____

Ordered By _____ Title _____

Phone () _____ Fax _____

Signature _____ Date Ordered _____

PLEASE COMPUTE YOUR ORDERS

Rental Order.....	\$	_____
Use Tax @ 7.25%.....	\$	_____
Freight Handling (tax exempt).....	\$	_____
Total Due.....	\$	_____

PLEASE FILL OUT THE FOLLOWING INFORMATION FOR CREDIT CARD PAYMENT

Cardholder Name (PLEASE PRINT) _____

Billing Address for Card _____

City _____ State _____ Zip _____

Card Number _____ Exp. Date ____ / ____

V-Code _____ VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Cardholder Signature _____

PAYMENT POLICY: 100% PLUS ALL APPLICABLE TAX IS DUE BY November 16, 2020.
 ORDERS TAKEN DURING SHOW SET UP REQUIRE CREDIT CARD INFORMATION BEFORE ITEMS ARE
 PLACED IN THE BOOTH. ONCE EQUIPMENT IS PLACED IN YOUR BOOTH, NO REFUNDS WILL BE GIVEN.

ORDER DEADLINE DATE: November 16, 2020